

BOLGATANGA TECHNICAL UNIVERSITY

CONSTITUTION OF THE STUDENTS' REPRESENTATIVE COUNCIL (SRC)



REVISED EDITION 2023

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INTERPRETATIONS: OPERATIONAL DEFINITIONS

- i. **“SRC”** means Students’ Representative Council of Bolgatanga Technical University.
- ii. **“SRC Constitution”** means the Constitution of the Students’ Representative Council of the Bolgatanga Technical University.
- iii. **“Committee”** means a committee of BTU students established in terms of the provisions of this Constitution.
- iv. **“Faculty”** means an Academic Faculty and it is the same as an Academic Institute or School.
- v. **“BTU Statutes, Rules and Regulations”** means the Statutes, Rules and Regulations of the Bolgatanga Technical University.
- vi. **“JCR”** Junior Common Room.
- vii. **“Halls”** means Halls of residence.
- viii. **“Chairperson”** as used in this Constitution shall refer to any student, male or female.
- ix. **“Honorable”** shall refer to the elected executive of the SRC and **“His Excellency”** to the President when addressing any executive member.
- x. **“Schools”** as used in this constitution shall refer to Faculties.
- xi. **“Legislative Council”** as used in this constitution shall refer to all Class Secretaries or Presidents of Schools/Faculties or Departments.
- xii. **“Legislative Council”** or **“Legislature”** means Parliamentary Council or Parliament;
- xiii. **“Part-time”** means Night or Weekend or Distance School.
- xiv. **“University”** means Bolgatanga Technical University.
- xv. **“SRC Officer”** means any student who holds an office in any of the three (3) working bodies of the SRC.
- xvi. **“GNUTS”** means Ghana National Union of Technical Students.
- xvii. **“Simple Majority”** means maximum number of votes at a particular meeting with which decisions are carried.
- xviii. **“Council”** means the Students’ Representative Council (SRC).
- xix. **“President”** means SRC President.
- xx. **“Resolution”** means a resolution or decision passed or made by the General Assembly and General Student meetings.
- xxi. Includes affirmation specified in the schedules of this constitution

CHAPTER ONE: THE CONSTITUTION

PREAMBLE

We the students of Bolgatanaga Technical University (BTU) with faith in God whom all things emanate and to whom all things are referable are:

DETERMINED to foster solidarity and fraternity amongst our institutions.

DESIROUS of fostering a chosen bond of friendship and responsibility, realizing the need to attain the highest excellence in our moral, spiritual, social, political and intellectual endeavours;

In SOLEMN declaration of our faith in the principle that all powers of governance emanate from the collective will of the people, intend to establish an accountable student governance to enrich our heritage and safeguard the exquisite principle of probity, veracity and equity;

Do hereby adopt, enact and give to ourselves this constitution as the fundamental law of our student body and the Students' Representative Council (SRC) this.....day of

Article 1: NAME AND SOVEREIGNTY

- i. The legitimate student representative body shall be known and called "Students' Representative Council" of the Bolgatanaga Technical University herein referred to as "SRC".
- ii. The sovereignty of the SRC resides in the students governed by the SRC in whose name and for whose welfare the powers of the SRC are to be exercised in the manner and within the limits laid down in this Constitution.

Article 2: SUPREMACY OF THE CONSTITUTION

This Constitution shall be the supreme law governing the SRC.

- i. All students pursuing undergraduate programmes shall be automatic members of the SRC.
- ii. This Constitution shall be the supreme law for the governance of all Halls/Hostels, associations, societies, organizations, unions, clubs and students, under the SRC and any other constitution and/or law found to be inconsistent with any provision in this Constitution shall to the extent of the inconsistency, be null and void.

- iii. Notwithstanding clause (ii), this Constitution shall be subject to the:
 - Constitution of Ghana,
 - The laws of Ghana,
 - The Act establishing this University and all laws made under their authority.
 - The GNUTS Constitution
- iv. In the event of any inconsistency, a provision of this Constitution shall take precedence over any provision to the contrary in any hall, association, society, union, and club's constitution to the extent of the inconsistency.

Article 3: ENFORCEMENT OF THE CONSTITUTION

- i. Any student who alleges that;
 - Any act or omission of any person or group of persons; or
 - A constitution, working document, decision, resolution of anybody, hall, association, society, union, or club;is in contravention with a provision in this Constitution may apply to the Judicial Committee for a declaration to that effect.
- ii. The Judicial Committee shall for the purposes of such declaration under clause (i) of this article make such order(s) and give such direction(s) as it may consider appropriate for giving effect or enabling effect to be given to the declaration so made.
- iii. Any *person* or group of persons to whom an order or direction is addressed under clause (ii) of this article by the Judicial Committee shall duly obey and carry out the terms of the order or direction.
- iv. Failure to obey or carry out the terms of an order or direction made or given under clause (iv) of this article constitutes a violation of this Constitution and contempt of the Judicial Committee and shall;
 - In the case of an *SRC* Officer, constitute a ground for removal from office under this Constitution and;
 - In the case of any other student governed by the *SRC* not be eligible for election or for appointment to any office under the *SRC*.

Article 4: DEFENSE OF THE CONSTITUTION

- i. Any person who;
 - By himself or in concert with others, by any unlawful means, suspends or abrogates this constitution or any part of it, or attempts to do such act;
 - Aids and abets in any manner with any person(s) to unlawfully suspend or attempt to suspend or abrogate this constitution or any part of it, commits an offence of this Constitution and shall:

In the case of an SRC Officer be bound for removal from office and

- ii. In the case of any other student governed by the SRC not be eligible for election or for appointment to any office under the SRC.
- iii. All students governed by the SRC shall have the right and duty at all times;
 - To defend this Constitution, and in particular, to resist any person or group of persons seeking to commit any of the acts referred to in clause (i) of this article.
 - To do all in their power to restore this Constitution after it has been suspended, overthrown, or abrogated as referred to in clause (i) of this article.

CHAPTER TWO

MEMBERSHIP, AIMS, STRUCTURE, COMPOSITION AND FUNCTIONS OF THE SRC

Article 5: MEMBERSHIP OF THE SRC

All undergraduate students of Bolgatanga Technical University upon registration become automatic members of the SRC.

Article 6: AIMS, DUTIES AND POWERS OF THE SRC

The SRC in all its pursuits shall:

- i. Serve as the sole representation of the Bolgatanga Technical University authorities for and on behalf of all students of the University.
- ii. Seek the general welfare of the students and advise on matters relating to students' welfare.
- iii. Be responsible for the planning of major student functions including the promotion of sports, games and entertainment in the University.
- iv. Co-operate with the representative student bodies of other Technical Universities and institutions of higher learning for the promotion of peace and unity in the country and overseas and progressive youth movements in and out of the country and to keep contact with past students of the University.
- v. Formulate such rules and regulations as will promote cordial relationship between students and or groups of students without discrimination on grounds of gender, creed, ethnic origin or course of study.
- vi. Foster the maintenance of the right academic atmosphere for the students of this University to pursue their studies and to encourage the organization of seminars between halls, Schools/ faculties and societies.
- vii. Co-operate with the authorities and other agencies deemed necessary in the execution of its duties.
- viii. Be empowered to appeal against the University rules and regulations which have been tested to be at variance with the interest of students.

Article 7: STRUCTURE OF THE SRC

The structure of the SRC shall be as follows:

- i. The General Assembly,
- ii. The Central Committee,
- iii. The SRC Executive Committee (President, General Secretary, Treasurer, WOCOM and GNUTS Ambassador),
- iv. The Students' Parliament (shall compose of the Legislative Council), but the Judicial Council and/or Executive Committee members may be in attendance when necessary.
- v. The Judicial Council (shall consist of Chief Justice, Deputy Chief Justice and three (3) Advisors appointed by the Chief Justice).
- vi. The Legislative Council: (The Council shall consist of the Speaker, Deputy Speaker, Marshall, the Clerk, Majority Leader, Deputy Majority Leader, Majority Chief Whip, Deputy Majority Chief Whip, Minority Leader, Deputy Minority Leader, Minority Chief Whip and Deputy Minority Chief Whip. Other members shall include two (2) School/Faculty Executive members, two (2) Departmental Executive members, Student's Chaplain and Student's Imam.

Article 8: THE COMPOSITION OF GENERAL ASSEMBLY MEMBERS

The General Assembly shall comprise of the President, Vice-President, WOCOM, Deputy WOCOM, Organizer, the GNUTS Representative, the General Secretary, the Treasurer, Public Relations Officer (PRO), Welfare Officer, Procurement Officer, Sports and Entertainment Representatives, Representatives of Halls (Hall President, Hall WOCOM and Hall Secretary), three (3) School/Faculty Executives (President, WOCOM, and Secretary), three (3) Departmental Executives (President, WOCOM, and Secretary), Student's Chaplain, Student's Imam, and 1(one) Representative each of Part-Time Programmes.

Article 9: THE COMPOSITION OF CENTRAL COMMITTEE MEMBERS

The Central Committee shall comprise of the President, Vice-President, WOCOM, Deputy WOCOM, Organizer, the GNUTS Representative, the General Secretary, the Treasurer, Procurement Officer, Welfare Officer, Public Relations Officer (PRO), Sports and Entertainment Representatives, Representatives of Halls (Hall President, Hall WOCOM and Hall Secretary).

CHAPTER 3

REPRESENTATION OF THE STUDENTS

Article 9: RIGHT TO VOTE

- i. Every student governed by the SRC has the right to vote.
- ii. All students shall have one vote each.
- iii. There shall be voting by proxy, and in respect to this, a medical report and a proxy application letter signed by the student designated shall be submitted to the Electoral Commission, not later than 48 hours to commencement of polls.
- iv. All students may be allowed to vote:
 - Upon producing their photo identity card or Library Card.
 - In the event where a student does not have any of the cards as stated above;
- v. Such a student shall obtain from the registry, a note authenticating his or her status as a student of this University;
- vi. The said student shall present to the Officer in charge of the Polling Station, the note obtained in (v) above with a valid Photo Identity Document of the Republic of Ghana;
- vii. In the case of an international student, he or she shall provide in addition to the note obtained in (v) above, his or her valid International Passport or non-citizen Identity Card to the Officer in charge of the Polling Station.
- viii. A simple majority vote is required to win an election, and candidates who stand unopposed shall require at least fifty percent plus (50% +) of the total **YES** valid votes cast to win the election.
- ix. Notwithstanding clause (viii), fresh nominations shall be opened within three (3) days after declaration of the provisional results by the Electoral Commission where an unopposed candidate fails to attain the requisite percentage of votes.
- x. A run-off may be conducted for candidates who may tie.

Article 10: ELECTORAL COMMISSION

There shall be an Electoral Commission under the *SRC* which shall be Chaired by the Commissioner and assisted by a Deputy Commissioner and a Secretary who shall all be elected by a well constituted general assembly.

Article 11: FUNCTIONS OF THE COMMISSION

The Electoral Commission shall have the following functions;

- i. Compile the register of voters and revise it at such periods as may be necessary;
- ii. Conduct and supervise all *SRC* elections, referenda and opinion polls;
- iii. Educate students on the electoral process and its purpose;
- iv. Make additional rules and regulations in consultation with the Students' Affairs Committee in the performance of its functions;
- v. Publish on all notice boards, one week before the period of elections, the rules and regulations governing the conduct of elections;
- vi. Constitute the vetting or Screening Committee for screening of candidates;
- vii. Perform any other duties assigned to it.

Article 12: INDEPENDENCE OF THE COMMISSION

Except as provided in this Constitution, the Electoral Commission, in the performance of its functions, shall not be subject to the direction or control of any person or authority.

Article 13: ELECTION RULES

- i. Every candidate may have an authorized polling agent at the various polling stations on the day of voting.
- ii. Notwithstanding the provision in clause (i), candidates wishing to present representatives at the various polling stations shall provide the Electoral Commission with the details of such representatives not less than twenty-four (24) hours before the day of voting.
- iii. In the event where a position is vacant at the close of a nomination period, the nomination time shall be extended by forty-eight (48) hours and all students shall be duly notified.
- iv. If the position is still vacant after the forty-eight (48) hour extension, then the election shall proceed.
- v. Such a vacancy envisaged under the preceding clause (iv) shall be filled by an appointment by the incoming *SRC* Executives in consultation with the Students' Affairs Committee; in which **Clauses iii** and **v** in **Article 14** will not necessarily apply.

- vi. The Electoral Commissioner shall after an election declare provisional results which shall become certified final results if the results of the elections are not challenged within seventy-two (72) hours.
- vii. Any instrument from the electoral commission which states that a student named in the instrument is declared elected shall be *prima facie* evidence that the person is duly elected.
- viii. Any electoral procedure on which this Constitution is silent shall be referred to the Judicial Committee for determination.

Article 14: QUALIFICATION FOR CANDIDATES

- i. Any student governed by the SRC shall be qualified to contest elections provided he/she satisfies the criteria set hereof.
- ii. Candidates who would like to contest for various positions should have spent the required number of semesters as a **Regular Student** reading any of the the following programmes in the University:
 - Two-year Diploma students (2 semesters)
 - HND students (4 semesters)
 - Four-year degree students (4 or 6 semesters)
 - Two-year BTech Top-up students (2 semesters)
- iii. Candidates for all positions must have a **minimum CGPA of 3.00** except the position of the President who shall obtain a **CGPA of 3.50** or above.
- iv. Clauses (i, ii & iii) notwithstanding, candidates pursuing either regular HND or Degree programme shall be qualified to contest the Executive Committee Positions of SRC, as in Chapter 2 Article 7 Clause (iii).
- v. A candidate contesting any of the SRC positions **shall not be on probation** as at the time of contesting.
- vi. A candidate shall not be in the final year as at the time of contesting for a position.
- vii. A candidate shall not hold a political party position as at the time of contesting.
- viii. A candidate who contests for any of the SRC positions and wins while pursuing any of the programmes in (ii) in the University shall be debarred from contesting any electable position again. This rule also applies to someone who has been appointed to serve in an electable position.
- ix. A candidate who occupies SRC/JCR position shall not contest or hold a party position.

Article 15: CONDUCT OF GENERAL ELECTIONS

- i. The Electoral Commission shall be responsible for all elections in the University.
- ii. The Executive Committee, the Internal Audit Committee and the Electoral Committee shall be elected by secret ballot.
- iii. A simple majority shall be required to win the election in the case of two or more candidates contesting for a position.
- iv. However, if only one candidate vies for a position at the end of the nomination period, that candidate shall be declared unopposed; but if at the end of the nomination period no candidate files for a position, nomination shall be re-opened for three (3) days for only that position and if no applicant files after the three days, the position shall be filled by appointment by the SRC Executive Committee in consultation with the Students' Affairs Committee after the new executives have been sworn in.
- v. Any person seeking to contest for an office shall file a nomination accompanied with a résumé or Curriculum Vitae and two passport sized photographs.
- vi. Any candidate contesting for a position shall present his/her written manifesto before the general student body.
- vii. In the case of a tie, fresh elections shall be held for the candidates involved within seven (7) days after the election.
- viii. Whenever an irregularity in the electoral process is detected, it shall be referred to the Judicial Council for resolution. If after the decision of the Judicial Council, a candidate is not satisfied with the decision, he/she may appeal to the Students' Affairs Committee.
- ix. Any candidate who is found guilty of an election malpractice shall be withdrawn from the elections by the Electoral Commission and referred to the Judicial Council for the appropriate action.
- x. Any student who has been found guilty of embezzlement, misappropriation, fraud or any conduct that brings the name of the University into disrepute shall be disqualified from contesting for any SRC position.

Article 16: ELECTORAL OFFENCES AND IRREGULARITIES

- i. A person commits an electoral offence if he/she:
 - Sells, offers for sale or purchases a ballot paper;
 - Is found in possession of an officially marked ballot paper, but he/she is not a member of the Election Commission;
 - Destroys, takes or otherwise interferes with a ballot box or ballot paper intended to be used;
 - Prints a ballot paper without authority;
 - Attempts to vote on behalf of another person without authorization;
 - Directly or indirectly bribes or attempts to bribe a voter to vote or refrain from voting;
 - Unduly influences or attempts to influence another voter from voting in a particular way;
 - Obstructs or attempts to obstruct the free exercise of franchise by other persons;
 - Seeks to incite or promote disharmony, hatred or enmity against another person or group of persons by verbal or non-verbal communication or other medium during electioneering process;
 - Seeks to influence the voting pattern in whatever manner within 100 meters radius of a polling station such as campaigning or carrying of a candidate's paraphernalia;
 - Without lawful excuse destroys, defaces or removes an electoral document exhibited;
 - Interferes or obstructs an electoral officer in the performance of his/her official duties;
 - Votes at an election he/she is not eligible or entitled to vote;
 - Engages in multiple voting;
- ii. Any candidate or their duly authorized agent may petition the Judicial Council in the event of a breach of the provisions under clause (i) of this article.
- iii. The Judicial Council shall investigate the allegation(s) stated in the petition referred to in clause (ii) of this article and make a recommendation(s).
- iv. The Judicial Council shall submit their recommendation(s) to the Electoral Commission who shall be bound by such recommendation(s).
- v. The penalties to be prescribed by the committee set up by the Judicial Council shall include the disqualification of a candidate.
- vi. Where a student or a candidate is found by the Judicial Council to have committed an electoral offence or irregularity, he/she may appeal to the Students' Affairs Committee.

Article 17: VETTING

- i. The Electoral Commissioner shall constitute at most a six (6) member vetting panel to assess and score each nominee against the criteria provided for each position in this Constitution.
- ii. The members of the vetting panel shall be composed of the SRC President, the SRC Women’s Commissioner (WOCOM), the Chairperson of the SRC Electoral Commission, Representative of Students’ Affairs Committee, the Director of Academic Affairs and the Dean of Students, who shall chair the panel.
- iii. The Electoral Commission shall publish the criteria by which every candidate shall be vetted at least one week before the day of vetting.
- iv. Every aspirant must submit himself /herself for vetting by the panel.
- v. The Electoral Commission shall publish the results of the vetting at least two weeks to the elections.
- vi. An applicant or nominee who has been disqualified by the Vetting Committee may appeal to the Students’ Affairs Committee.

Article 18: ELECTION OF OFFICERS

- i. The SRC President, the General Secretary, Treasurer, Organizer, the GNUTS Representative, the Public Relations Officer (PRO), SRC Women’s Commissioner (WOCOM), Welfare Officer, Procurement Officer, Sports Secretary/Representative and Entertainment Representative shall all be elected by secret ballot through an election conducted by the Electoral Commission for all eligible student body.
- ii. There shall be running mates for the SRC President and the SRC Women’s Commissioner (WOCOM); and after winning the election the running mates respectively become the SRC Vice President and the SRC Deputy Women’s Commissioner (Deputy WOCOM).
- iii. The (i) notwithstanding;
 - **The Speaker of Parliament** shall be nominated by SRC President and approved by members of a duly constituted SRC General Assembly, and,
 - The **Internal Audit Committee** and the **Electoral Committee** shall be nominated and elected by the duly constituted General Assembly of SRC.
- iv. All office positions shall be **held for One Academic Year**.

Article 19: CONDUCT OF BYE-ELECTIONS

- i. In the event of a post becoming vacant either by resignation or removal from office of an office holder or by death or where somebody has been declared unsound or suffering from prolonged illness or is withdrawn from the University, a bye-election shall be held within twenty-one (21) days of such position being declared vacant, provided the current executive have two semesters or a full academic year to complete their tenure otherwise, the deputy shall be made to act for the rest of the tenure. In the event of a position not having a deputy, a bye-election shall be held. The conduct of such election shall follow the guidelines laid in Article 15 of this constitution.
- ii. In the event of a post becoming vacant at the end of first semester or within second semester, the General Assembly shall nominate a student in good standing to act in that position for the rest of the tenure.

CHAPTER 4

Article 20: THE EXECUTIVE COMMITTEE

The functions of the Executive Committee shall be;

- i. To plan the activities of the *SRC*,
- ii. To implement policies and programmes of the *SRC*.

Article 21: INDIVIDUAL FUNCTIONS

A. THE SRC PRESIDENT

- i. The SRC President shall be the chief spokesperson of the *SRC* in all matters coming under his jurisdiction.
- ii. He/she shall have the power to appoint Chairpersons and/or other members of SRC committees in consultation with the Executive Committee.
- iii. He/she shall preside over all meetings of the general student body and the Executive Committee.
- iv. He/she shall be a signatory to all SRC bank accounts.
- v. He/she shall approve all requests for funds by the Treasurer.
- vi. He/she shall deliver a speech on the state of affairs of the SRC in consultation with the Executive Committee to the General Assembly once every semester.
- vii. During the handover to an incoming *SRC* Executive, the President shall deliver an address on the state of affairs of the *SRC* to the General Assembly.
- viii. The SRC President shall perform such other functions as may be assigned to him by the Dean of Students'/Students' Affairs Committee.

B. THE SRC VICE-PRESIDENT

- i. In the absence of the SRC President, the Vice-President shall perform his/her duties as stated in article 21 (A) above.
- ii. He/she shall assist the President in the performance of his/her duties.
- iii. He/she shall chair all Central Committee meetings of the SRC.
- iv. He/she shall be in charge of general supervision of students' activities by coordinating the work of the various committees of the SRC except the Judicial Council.

- v. He/she shall represent the SRC on Ad-hoc Committees for disciplinary matters set up by the University Management.
- vi. He/she shall perform any other function assigned to him by the SRC and or the President.

C. THE GENERAL SECRETARY

- i. He/she shall under the directive of the President or any other members of the Council, subject to the approval of the Executive Committee, summon meetings stating the agenda for such meetings.
- ii. He/she shall record and keep minutes of all Executive Committee and other SRC meetings.
- iii. He/she shall in consultation with the Executive Committee handle all correspondences.
- iv. He/she shall be responsible for the day-to-day running of the SRC office as well as have custody of all documents of the SRC.

D. THE TREASURER

- i. He/she shall have custody of cash book(s) and pay all monies into designated SRC bank accounts.
- ii. He/she shall keep proper books of accounts in respect to income and expenditure of the SRC in accordance with the financial regulations.
- iii. He/she shall present an end-of-year financial report to the Executive Committee and the General Assembly.
- iv. He/she shall also submit all accounts of the SRC to the Internal Auditors for audit.
- v. He/she shall be a signatory to all SRC bank accounts.
- vi. He/she shall serve as the Chairperson of the Finance Committee.

E. THE SRC ORGANIZER

- i. The SRC Organizer shall assist the General Secretary in convening meetings by posting or distributing notices.
- ii. He/she shall be responsible for organizing venues for all meetings of the SRC.
- iii. He/she shall assist the General Secretary to take attendance for all meetings.
- iv. He/she shall act in the absence of the General Secretary and Public Relations Officer.

- v. He/she shall perform other functions assigned to him by the General Secretary and the Executive Committee.

F. THE WELFARE OFFICER

- i. He/she shall be the Chairperson of the Welfare Committee.
- ii. He/she shall liaise between the SRC and the Welfare Committee.
- iii. He/she shall perform other duties assigned to him/her.

G. THE PUBLIC RELATIONS OFFICER (PRO)

- i. He/she shall publicize the work of SRC and the minutes of SRC meetings.
- ii. He/she shall be the Chairperson of the SRC Editorial Board if any and release the SRC bulletin.
- iii. He/she shall assume the roles of the SRC Secretary in his/her absence.
- iv. He/she shall endorse newsletters, announcements, etc. of students and the SRC before they are pasted on notice boards.
- v. He/she shall have copies of records on all properties and events of the SRC.
- vi. He/she shall be responsible for the general education of the student body on all social, academic, political or economic issues regarding the SRC.
- vii. He/she shall serve as the Master of Ceremony (MC) for all SRC programmes.
- viii. He/she shall perform any other duties assigned to him/her by the President, the Executive Council or the General Assembly.

H. THE GNUTS REPRESENTATIVE

- i. He/she shall in conjunction with the Executive Committee represent the student body at GNUTS meetings.
- ii. He/she shall submit to the SRC information on matters affecting the nation and the students' Movement.
- iii. He/she shall be in charge of the students' Loan Scheme on campus.
- iv. He/she shall perform any other function (s) assigned to him by the General Assembly of the SRC and /or the President.

I. THE WOMEN COMMISSIONER

The Women Commissioner shall;

- i. Be responsible for organizing all women activities of the SRC on campus and outside campus.
- ii. Be an adviser to the SRC and women on issues regarding the academic, social, etc. welfare of women and shall be the Chairperson of the women advocate.
- iii. Be an automatic member of the Organizing/Entertainment Committee and the General Assembly of the SRC on all issues concerning women.
- iv. Advise the President, Executive Committee and the General Assembly on issues pertaining to women.
- v. Perform any duties assigned to her by the President, Executive Committee or the General Assembly of the SRC.

J. THE DEPUTY WOMEN COMMISSIONER

The Deputy Women Commission shall, in the absence of the ladies Commissioner perform the following functions:

- i. Organize all women activities of the SRC on campus and outside campus.
- ii. Advise women on all general aspects and shall be the Chairperson of the women advocate.
- iii. Be an automatic member of the Organizing/Entertainment Committee and the General Assembly of the SRC.
- iv. Advise the President, Executive Committee and General Assembly on women issues.
- v. Perform any assignment given to her by the President, Executive Committee or the General Assembly of the SRC.

K. PROCUREMENT OFFICER

The procurement Officer Shall;

- i. Liaise with the Procurement Directorate of the University and establish procedures for supply of goods and services in accordance with procurement policies and procedures of Ghana.

- ii. Work closely with the Executive Committee of SRC to determine procurement needs, quality and delivery requirements.
- iii. Maintain up-to-date records of all goods and services of SRC.
- iv. Manage inventories and maintain accurate asset purchase and pricing records of SRC.
- v. Advise the President and Executive Committee of SRC on procurement matters.

L. THE CHIEF JUSTICE (C.J)

The Chief Justice shall;

- i. Be responsible for keeping peace among the SRC, Students and the school authorities.
- ii. Receive all pledges/manifestos of all nominated officers.
- iii. In the absence of the SRC President, the SRC Vice-President and the Speaker act as the President.
- iv. Advise the SRC President on all SRC legal and constitutional matters.
- v. Be the Chief Arbitrator for the students.

M. HALL PRESIDENT AND SECRETARIES

- i. They shall be responsible for the welfare of their individual Halls and they may determine and present the Hall's interest and opinions to Hall Tutors or Management, the SRC and/or any other recognized institution as may be determined by the Hall.
- ii. The ladies Hall President shall, in addition, act as the SRC Women's Commissioner in the absence of the Women Commissioner and her deputy.
- iii. They shall serve as a link between their various Halls and the SRC.
- iv. Perform other functions assigned to her from time by the SRC and GNUTS.

N. ENTERTAINMENT/ORGANIZING SECRETARY

- i. He/she shall be the Chairperson of the Entertainment Committee.
- ii. He/she shall liaise between the SRC and the Entertainment Committee to carry out entertainment activities.
- iii. He/she shall perform other duties which may be assigned to him/her from time to time by the SRC and GNUTS.

O. SPORTS REPRESENTATIVE/SECRETARY

- i. He/she shall be the Chairperson of the Games and Sports Committee.
- ii. He/she shall liaise between the SRC and the Entertainment Committee to organize sporting activities.
- iii. He/she shall perform other duties as may be assigned by the SRC President, the Executive Committee and the General Assembly.

P. PART-TIME STUDENTS' REPRESENTATIVES

There shall be four (4) (2 B.Tech. and 2 HND) part-time students representatives, who shall;

- i. Co-ordinate all activities of part-time students.
- ii. Serve as the link between part-time students and the SRC.
- iii. Present the interest and opinions of the students to the SRC.
- iv. Perform other functions as may be determined by the SRC.

Q. STUDENTS' CHAPLAIN

The Chaplaincy Board shall consist of representatives from all religious denominations duly registered under this constitution. The Chaplaincy Board shall appoint the Students' Chaplain.

- i. He/she shall be responsible for organizing all Christian religious activities of the SRC on campus in consultation with the Hall Tutor, the University Chaplain and the University Management.
- ii. He/she shall be expected to give equal attention to all Christian religious bodies.
- iii. He/she shall be the Chairperson of the Christian Religious Board of the SRC.
- iv. He/she shall perform any assignment given to him/her by the President, the Executive Committee or the General Assembly.

R. THE IMAM

- i. He shall be responsible for organizing all Islamic religious activities on campus.
- ii. Shall be the Chairman of the Islamic Committee.
- iii. He shall be expected to give equal attention to all Islamic religious bodies.
- iv. He shall perform any assignment given to him by the President, Executive Committee or the General Assembly of the SRC.

CHAPTER 5

LEGISLATIVE COUNCIL

Article 22: ESTABLISHMENT

- i. There shall be established a Legislative Council under the *SRC* which shall perform such functions as are specified in this Constitution.
- ii. The first Legislative Council meeting shall be held on the day of handing over of the *SRC* executives.
- iii. Subject to the provisions of this Constitution, the legislative power of the *SRC* shall be vested in the Legislative Council.

Article 23: COMPOSITION

The Legislative Council shall be composed of:

- i. The Speaker who shall be nominated by SRC President and approved by the SRC General Assembly.
- ii. The Deputy Speaker who shall be elected by members of the Legislative Council.
- iii. The Clerk who shall be appointed in a manner specified in this Constitution.
- iv. Two (2) executives from each School/Faculty and two (2) executives from each department.
- v. The Presidents and Secretaries of all Halls/Hostels.
- vi. Two (2) representatives of B.Tech Top-up students and two (2) representatives of HND Part time students.

Article 24: FUNCTIONS

The Legislative Council shall:

- i. Vet and approve all appointments for offices under the *SRC*, except for the independent bodies of the *SRC*.
- ii. Receive, discuss and approve budgets of bodies under the *SRC*.
- iii. Debate issues concerning the interest of students and may pass resolutions on them and such resolutions shall be binding on the commission related to such an issue.
- iv. Receive, discuss and approve the working documents of all committees and commissions under the *SRC* except that of the Judicial Council.

- v. Have the authority to inquire into the activities and administration of executive officers as legislature may determine by summoning such officers before the Legislative Council or any legislative committee.

Article 25: THE SPEAKER

There shall be a Speaker of the Legislative Council who shall be nominated by the SRC President and approved by the General Assembly in accordance with this Constitution.

The Speaker shall vacate his office if:

- i. He becomes an Executive Officer under the Executive Council.
- ii. He resigns from office by writing signed by him and addressed to the Clerk of Legislative Council.
- iii. He is removed from office by a resolution bill of Legislative Council supported by the votes of not less than three-quarters (3/4) of all the members.
- iv. No business shall be conducted in Legislative Council other than an election to the office of Speaker, at any time when the office of Speaker is vacant.
- v. The Speaker shall be sworn in by the outgoing Judicial Council Chairperson on the first day of Legislative Council sitting after dissolution of the outgoing Legislative Council before any business of Legislature is conducted.
- vi. The Speaker shall act as SRC President in the absence of the SRC President and the SRC Vice-President.

Article 26: THE DEPUTY SPEAKER

- i. There shall be a Deputy Speaker of Legislative Council who shall be elected by the members of Legislative Council.
- ii. The members of Legislative Council shall elect a person to the office of Deputy Speaker when Legislative Council first meets after dissolution of Legislature and if the office becomes vacant.
- iii. The Deputy Speaker shall assume the position of Speaker in the absence of the Speaker and shall on such circumstances waive his voting rights.
- iv. The Deputy Speaker shall be the Chairman of the Vetting Committee of Legislative Council.

Article 27: THE CLERK

- i. There shall be a Clerk of Legislative Council who shall be appointed by the Speaker of the Legislative Council and approved by a simple majority of members of the Legislative Council.
- ii. The Clerk shall be elected from among the members of Legislative Council.
- iii. The Clerk shall be the Secretary of the Legislative Council and shall perform such other administrative functions as the Speaker may request.
- iv. The Clerk shall receive all motion papers for the passing of resolution bills.

Article 28: COMMITTEES OF LEGISLATURE

- i. Legislative Council shall appoint standing committees and other committees as may be necessary for the effective discharge of its functions.
- ii. The standing committees shall be appointed at the first meeting of Legislative Council after the election of the Speaker and the Deputy Speaker.
- iii. Without prejudice to clause (i) of this article, the standing committees of Legislative Council shall include:
 - The Vetting Committee
 - Budget, Audit and Finance Committee
 - Committee on Residence and Welfare
 - Academic Committee
 - Privileges Committee
- iv. Committees of Legislative Council shall be charged with such functions, including the inquiry into the activities and administration of Executive Officers and Commissions as the Legislative Council may determine and such inquiries may extend to proposals for resolution bills.
- v. Every member of Legislative Council shall be a member of at least one of the standing committees.
- vi. Every committee shall elect from among themselves a chairperson on their first sitting that shall coordinate committee meetings and report activities directly to the Speaker.
- vii. All standing committees shall within two (2) weeks upon receipt of a report, submit their findings through the Speaker to the Executive Committee.

Article 29: PROCEDURES IN PARLIAMENT

- i. A member of Legislative Council shall, before taking his seat in Legislative Council take and subscribe before the Speaker the Oath of allegiance and the Oath of a member of Legislative Council set out in the Third Schedule of this Constitution.
- ii. A member of Legislative Council may before taking the oath referred to in clause (i) of this article, take part in the election of the Deputy Speaker.
- iii. The Speaker of Legislative Council shall preside in all Legislative Council sittings and in his absence, the Deputy Speaker shall preside.
- iv. A quorum of Legislative Council, apart from the person presiding, shall be half (1/2) of all the members of Legislative Council.

Article 30: VOTING IN PARLIAMENT

- i. Except as otherwise provided in this Constitution, matters in Legislative Council shall be determined by the votes of the majority of members of the Legislative Council present and voting, with at least half (1/2) of all the members of the Legislative Council present.
- ii. The Speaker shall have neither an original nor a casting vote.
- iii. Where the votes on any motion are equal it shall be taken to be lost.
- iv. Where the voting is in relation to the election or removal of any person under this Constitution, voting shall be by secret ballot.
- v. Any person who sits or votes in Legislative Council knowing or having reasonable grounds for knowing that he/she is not entitled to do so commits an offence and shall be liable on conviction by the Judicial Council, to such penalty which may range from suspension or disqualification from contesting elections under the SRC.

Article 31: MODE OF EXERCISING LEGISLATIVE POWER

- i. The power of Legislative Council to make resolutions shall be exercised by resolution bills passed by Legislature and assented to by the President.
- ii. Every motion for a resolution shall be submitted by a member of the Legislative Council to the Clerk seven (7) days before a Legislative Council sitting, who shall in consultation with the Speaker and the Deputy Speaker and acting on their advice, move such a motion on the floor of Legislative Council.

- iii. Members shall debate the motion paper and vote on the issue on the floor of Legislative Council.
- iv. Notwithstanding clauses (ii) and (iii) the Speaker shall notify the President and the Executive Officer to be affected by such a motion paper five (5) days before Legislative Council sitting and the Executive Officer shall have the right to appear before Legislative Council to give further clarification on the issues discussed on the motion paper.
- v. The Clerk shall submit to the President for assent any resolution agreed upon by Legislative Council and such a paper shall be known as a resolution bill.
- vi. Every resolution bill shall be accompanied by a memorandum setting out in detail the policy and principles of the bill, the defects of the existing practice, the remedies proposed to deal with those defects and the necessity for its introduction.
- vii. Where a resolution bill passed by Legislative Council is presented to the President for assent, he shall signify within five (5) days after the presentation, to the Speaker that he assents to the resolution bill or that he refuses to assent to the bill.
- viii. Where the President refuses to assent to a resolution bill, he shall within five (5) days after the refusal; state in a memorandum to the Speaker any specific provisions of the bill which in his opinion should be reconsidered by Legislative Council including his recommendations for amendments if any.
- ix. Legislative Council shall reconsider a resolution bill taking into account the comments made by the President as the case may be under clause (viii) of this article.
- x. Where a resolution bill reconsidered under clause (ix) of this article is passed by Legislative Council supported by the votes of not less than two-thirds (2/3) of all members present, the President shall assent to it within seven (7) days after the passing of the resolution.
- xi. Legislative Council shall have no power to pass a resolution bill:
 - To alter the decision of the Judicial Council as between the parties to that decision or judgment.
 - Which operates retrospectively to impose any limitations on or to adversely affect the personal rights and liberties of any person or to impose a burden, obligation or liability on any person.

Article 32: STANDING ORDERS OF LEGISLATURE

- i. Subject to the provisions of this Constitution, the Legislature may, by standing orders, regulate its own procedure.
- ii. Legislature may act notwithstanding a vacancy in its membership, including a vacancy not filled when Legislative Council first meets after dissolution of the previous Legislature; and the presence or participation of a person not entitled to be present shall not invalidate these proceedings.
- iii. Voting privileges shall include the rights of members to make or second a motion or nominations.
- iv. In voting, motions shall be carried by a simple majority, unless otherwise provided for by the constitution or the standing orders. The casting vote shall be in the following order, vote for, against and abstentions.
- v. If the votes for and against an issue are equal in number, members abstaining shall be considered as non-voting.
- vi. Voting shall be by a show of hands or as determined by the Speaker, unless otherwise stated by the constitution.

Article 33: ATTENDANCE IN LEGISLATURE OF VICE PRESIDENT AND OTHER EXECUTIVE OFFICERS

The Vice President or any Executive Officer shall be entitled to participate in the proceedings of Legislature and shall be accorded all the privileges of a member of Legislative Council except that he is not entitled to vote or to hold an office in Legislative Council.

Article 34: CONTEMPT OF LEGISLATURE

- i. An act or omission which obstructs or impedes Legislative Council in the performance of its functions or which obstructs or impedes an officer of Legislative Council in the discharge of his/her duties or affronts the dignity of Legislative Council or which tends either directly or indirectly to produce that result, is contempt of Legislative Council.
- ii. A person found guilty by the Judicial Council of contempt of Legislative Council shall in the case of an Executive Officer constitute a ground for suspension from office and in the

case of any other person constitute disqualification from contesting elections under the *SRC*.

Article 35: RIGHT TO OBSERVE

- i. All students shall have the right to attend and only observe Legislative Council sittings.
- ii. Notwithstanding clause (i) of this article students shall not attend and observe Legislative Council sittings where:
 - Legislative Council is debating a motion paper concerning the removal of an Executive Officer.
 - Legislative Council is casting a vote of no confidence in an Executive Officer.

CHAPTER 6

Article 36: STANDING COMMITTEES OF THE SRC

- i. The SRC shall have power to create standing or ad-hoc committees to deal with any matter in pursuance of its aims and objectives.
- ii. The quorum of standing committees shall be two-third (2/3) of the membership
- iii. The chairperson of all such committees shall submit semester and Annual Reports to the SRC where applicable.
- iv. The following committees shall be established by the SRC:
 - a. Executive Committee (as in Article 20)
 - b. Entertainment Committee

The members of the Entertainment Committee shall consist of;

- The entertainment representatives of the various Departments/Halls who shall elect one of their members to represent them on the Entertainment Committee.
- The Committee shall co-ordinate the entertainment activities of the various halls, clubs and societies.
- The Committee shall be responsible for the planning and execution of all entertainment activities by the SRC.

c. Students' Welfare Committee

- i. Members shall comprise of representatives from the various departments; each department shall elect one representative to be part of the Welfare Committee.
- ii. They shall investigate cases relating to students' welfare, boarding and lodging problems, laundry services, financial problems etc. and report their findings to the SRC for the necessary action(s) to be taken.
- iii. They shall ensure that private hostels are registered with the University.
- iv. They shall perform any other duties assigned to it by the SRC.

d. Sports Committee

- i. Members shall comprise of representatives from the Halls/Departments.
- ii. The committee shall be responsible for organizing all sporting activities in the University.
- iii. Any other duties assigned to it by the SRC.

e. Finance and Development Committee

- i. There shall be a Finance Committee under the *SRC* which shall comprise of:
 - The Treasurer of the *SRC* who shall be the Chairperson of the Committee.
 - Four (4) other members of the committee who shall be appointed by the Legislative Council taking into consideration their accounting knowledge.
- ii. The Finance Committee shall:
 - Be responsible for seeking sponsorship to fund *SRC* activities.
 - Ensure that all financial administration laws and regulations of the University are observed by all the bodies under the SRC.
 - Advise the Executive Council on all financial issues and develop best ways to maximize utility.
 - Review budgets of all commissions and offices under the *SRC* and aid the Treasurer to collate same into a single budget of the *SRC* for presentation to Legislative Council.
 - Aid the Legislative Council Budget and Finance Committee in their work whenever necessary.
 - Have the power to inspect at any time the accounts and financial activities of any executive office or commission under the *SRC* and shall do so by exercising due diligence.
- iii. Pursuant to clause (i) of this article persons appointed by the Treasurer shall have good financial, negotiation and proposal drafting skills.
- iv. The Treasurer shall appoint a Deputy Finance Committee Chairperson from among the members of the committee and such a person shall have the full powers of a Commissioner and represent the committee in the absence of the Treasurer.
- v. The committee shall be responsible for the review of the amount to be held as imprest by the Treasurer when conditions demand it.
- vi. The Committee shall carry out and supervise developmental projects, repair, renovation and maintenance works undertaken by the SRC, to be approved and authorized by the Executive Committee.

f. Editorial Board

- i. The Editorial board shall comprise of five (5) members. The Public Relation Officer (PRO) of the SRC as the Chairman and other members appointed by the Executive Committee.
- ii. The Board shall be responsible for the publication of all SRC communications such as Newsletters, etc. as well as communication from the University administration.
- iii. Any other duties assigned to it by the SRC.

g. Academic Committee

- i. The Committee shall consist of the various school/Faculty Presidents who shall elect their Chairperson and Secretary from the members of the Committee.
- ii. The Committee shall generally advise the SRC on student academic matters pertaining to the nature of teaching, research and contents of courses, conduct of examination, industrial attachment/internship, the availability and access to learning materials, equipment, etc.

h. The Procurement Committee

- i. There shall be established a Procurement Committee of the SRC which shall be composed of:
 - The Procurement Officer as the Chairperson of the Committee, unless stated otherwise.
 - Two (2) other members appointed by the President in consultation with the Executive Committee members and the Procurement Officer.
 - The Dean of Students and the Directors of Procurement and Physical Development of the University, as special consultants to this Committee.
- ii. The Chairperson of the committee shall have a fair knowledge in procurement.
- iii. The Procurement Committee shall:
 - Undertake proper sourcing of goods/assets to be procured by the SRC.
 - Be responsible for contract tender for the SRC.
 - Advise the SRC on all goods/assets purchases.
 - Account to the SRC within seven (7) working days after goods transaction activity has been undertaken.

Gender Commission

There shall be established under the *SRC*, a Gender Commission which shall be composed of:

- The SRC Women’s Commissioner who shall be the Chairperson of this Commission.
 - The Women’s Commissioners of the various faculties.
 - Women Commissioners of various Halls of residence.
 - A representative of religious bodies.
- i. The Chair of the Gender Commission shall be the sole commissioner responsible for presenting the report on the state of gender related issues of students to Legislative Council once every semester and may delegate any member of the gender commission to represent her at such hearings.
 - ii. The Gender Commission shall have the power to co-opt other members (male/female) to perform specific tasks as may be assigned to them by the commission and such members shall be guided by the working document of the Commission.

FUNCTIONS

- i. The Commission shall be responsible for organizing seminars, symposia, public fora and other programmes with the aim of empowering the female students and sensitizing men on gender related issues.
- ii. The Commission shall promote the rights and interests of women.
- iii. The Commission shall encourage active participation of female students in leadership positions.
- iv. The Commission shall inculcate in female students a sense of inclusion, solidarity and active participation in activities on campus.
- v. The Commission shall be responsible for creating a link between the students and gender-based organizations with the aim of sharing ideas and strategies on promoting gender related issues.
- vi. The Commission shall present periodic reports to Legislative Council.
- vii. Discharge such other duties affecting the general welfare of female students as may be referred to it by the President or imposed on it by this Constitution or resolution of Legislative Council.

CHAPTER 7

Article 37: JUDICIAL COUNCIL

There shall be a Judicial Council established by the SRC, which shall be composed of five (5) members with proven ability and unblemished record (preferably with knowledge in law) with the Chief Justice as Chairman.

- i. The Council shall have jurisdiction in every matter relating to the enforcement or the interpretation of any provision of this constitution and in every matter where it is alleged that a person or body of persons have acted ultra-varies to powers conferred on them by the constitution.
- ii. The Council shall have the mandate to resolve conflicts between students or group of students. It shall have the power to co-opt member(s) without voting right on adhoc bases and summon students or group of students or any member of the SRC to appear before it to give evidence.
- iii. The Council shall appellate jurisdiction over all petitions lodged with the Electoral Commission and all constitutional matters lodged with the Judicial Council.
- iv. All impeachment proceedings against any member of the Executive Committee of the SRC shall be brought before the Judicial Council.
- v. For the smooth exercise of its functions, the Council shall have power to do such things as shall be reasonably necessary including the issuing of prerogative writs of order such as mandamus certiorari, prohibitive and creation of subcommittee to deal with specific issues.
- vi. Except where the Council finds it advisable to sit in camera, all sittings of the Council shall be in public unless specifically provided in this constitution. The decision of properly constituted sitting of the Council in all matters shall be by simple majority.
- vii. In the exercise of its functions, the Judicial Council shall be subjected only to the provision of this constitution and the general University regulations and shall consult the University Solicitor or Registrar through the Dean of Students' Affairs.
- viii. The Council shall have power to prescribe any appropriate punishment having regard to the provision of this constitution provided that punishment so prescribed shall be capable of being enforced by the SRC or the general student body as the case may be.

- ix. Notwithstanding any provision to the contrary, the Judicial Council through the SRC shall recommend any decision to the appropriate University Authority for implementation.
- x. The Judicial Council shall appoint a recorder who shall take accurate proceedings of its sittings in proven case of misdemeanor on the part of the member or the whole Judicial Committee.
- xi. The Judicial Committee shall have powers to rule on matters which the constitution shall be silent or ambiguous and such rulings shall be expressed in precise terms and shall be subjected to the approval the Legislative Council and the SRC, becoming a precedent (and of persuasive influence) in the SRC general student body until amended or revoked in accordance with provisions of this Constitution.
- xii. The Council shall perform any other duties assigned to it by the General Assembly.

THE CHIEF JUSTICE (C.J)

There shall be the Chief Justice who shall:

- i. Be appointed by the President in consultation with the Executive Committee officers.
- ii. Act as the SRC President in the absence of the SRC President, the Vice SRC President and the Speaker.
- iii. Advise the President and the entire SRC on all legal and constitutional matters.
- iv. Be the Chief Arbitrator and disciplinarian of the SRC and the entire students where SRC has reasonable jurisdiction.
- v. Together with the SRC President represent the SRC when a writ is issued against the Council.
- vi. Head and be responsible of Judicial Council.
- vii. Administer the oath for incoming Executives.
- viii. Perform any other duties assigned to it by the General Assembly.

CHAPTER 8

Article 38: CLUBS AND ORGANIZATIONS

- i. All clubs and organizations, religious associations shall come under the jurisdiction of the SRC.
- ii. All such clubs and organizations shall seek the recognition of the SRC.
- iii. All such clubs and organizations shall submit applications through the SRC, through the Dean of Students to the University Registrar and a copy to the Hall Tutor. An application should be accompanied with a copy of the constitution of the club, organization, etc and a prescribed fee payable to the SRC. This fee levied on the various clubs and organizations formed on campus should be channeled to certain development projects that will be acceptable by all.
- iv. No club or organization shall function without official approval.
- v. All clubs, associations and societies in existence before the promulgation of this Constitution shall reapply for such recognition in accordance with this constitution.
- vi. All correspondences of the various clubs, organizations and societies to the University administration shall be passed through the Executive Committee of the SRC and the Dean of Students to the Registrar.
- vii. For the purpose of co-ordination, programmes of activities of major functions open to the general student body shall be submitted to and approved by the SRC.
- viii. All recognized or approved clubs, associations, societies, etc, shall have equal rights in the use of the University facilities. Applications for the use of such facilities as meeting places, vehicles, equipment, etc, shall be passed through the Executive Committee of the SRC with not less than seven (7) days' notice for onward submission to the Registrar through the Dean of Students for approval.

CHAPTER 9

FINANCIAL ADMINISTRATION AND AUDIT OF SRC

Article 39: SRC FINANCES

- i. All students of the University shall pay a prescribed fee as dues per annum into the SRC coffers.
- ii. The SRC shall open savings and current accounts with a recognized bank where all monies of the Council except an amount of imprest shall be kept. The bulk of the amount shall be deposited in the savings account.
- iii. Fund raising activities, donations, investment, etc. shall also constitute sources of SRC finances.

Article 40: USE OF SRC FINANCE

The use of the SRC funds shall cover:

- i. Provision of development projects with the authorization and approval of the Finance and Development Committee, approved by Management of the University.
- ii. Activities and functions as the Council may approve.
- iii. Administrative expenses.
- iv. Donations for good cause.
- v. The Treasurer shall keep an accountable imprest of not more than Five hundred Ghana Cedis (500) for the day to day running of the Council.
- vi. Elected members shall be entitled to ex-gracia, taking the Council's financial standing into account, which shall be determined by General Assembly.

Article 41: Revenue of SRC

The revenue of the SRC shall comprise of:

- i. Annual subscriptions which shall be the SRC's Dues.
- ii. Interest on funds invested by the SRC.
- iii. Proceeds from sales that may be organized by the SRC.
- iv. Yearly subscriptions received from associations, clubs and organizations and societies among others determinable by the Finance Committee.

- v. The Executive shall have the power to enter in to an agreement for raising loans from institutions, authorities or administrations and/or any other source subject to the approval by two-thirds ($\frac{2}{3}$) of Legislative Council. When such loans are contracted but are not fully paid for during a particular academic year, the successive batch(s) of the SRC administration shall be obliged to pay the outstanding debt as the case may be.
- vi. For the avoidance of doubt, it is hereby declared that any Committee for Legislative Council shall within seventy-two (72) hours of raising or receiving any revenue or other money for purpose of or on behalf of or in trust for that Committee of Legislative Council pay through the Finance Committee officers which shall be lodged into the SRC account.

Article 42: SIGNATORIES TO SRC ACCOUNT

The Dean of Students shall be the principal signatory to the SRC accounts, with the President and the Treasurer. The President and the Dean or the Treasurer and the Dean can sign for the withdrawal of money from the account.

Article 43: ELECTION AND DUTIES OF AUDITORS

- i. There shall be an auditing team of three (3) members with accounting background.
- ii. These Auditors shall be elected by secret ballot at the SRC General Assembly.
- iii. The Legislative Council shall determine the auditors' fee.
- iv. They shall audit all SRC accounts and submit their report to the Legislative Council.
- v. The report shall be made available to the Legislative Council two weeks before handing over.
- vi. Failure on the part of the SRC to comply with the forgoing, the Registrar shall cause the accounts of the SRC to be audited by the University internal auditor within one month.
- vii. The hard-copies of the final audit report should be presented to the Pro Vice-Chancellor, Registrar, and Director of Finance of the University and also made available for the information of the SRC General Assembly or student body when deemed necessary.

In case of established misappropriation or embezzlement, the culprit (s) shall be given twenty-eight (28) days to refund the money in full. After failing to pay the embezzled amount within the specified period, then as a last resort, the culprit(s) shall be handed over to Management or the Police for redress.

CHAPTER 10

CODE OF CONDUCT FOR THE *SRC*

Article 44: ADOPTION OF CODE OF CONDUCT FOR SRC EXECUTIVES

There shall be a code of conduct which shall guide all SRC officers under this Constitution.

- i. An SRC officer shall not put himself in a position where his personal interest conflicts or is likely to conflict with the performance of the functions of his/her office.
- ii. An SRC officer shall at all-times act in the best interest of the SRC.
- iii. The exercise of power by any *SRC* officer shall not be arbitrary, capricious or biased whether by resentment, prejudice or personal dislike and shall be in accordance with due process of law.
- iv. An SRC officer shall not accept a gift, token or any other consideration which he/she would normally not receive for the performance of his/her function, from any person.
- v. No SRC officer shall indulge himself/herself in any act that shall bring or is likely to bring the name of the SRC and/or University into disrepute.
- vi. Before entering upon the duties of his/her office, a person elected or duly appointed to an office under the SRC shall take and subscribe the **Oath of Allegiance**, **Oath of Secrecy** and the **Official Oath** set out in the third schedule of this Constitution, or any other oath appropriate to his/her office.
- vii. Any breach of the provisions set out in clauses (i-vi) may constitute a ground for removal or suspension from office.

CHAPTER 11

Article 45: REMOVAL FROM OFFICE

Executive Officers, officers elected by the General Assembly, appointed by the SRC President and those elected by the student body may be removed from office through the following modes:

Article 46: RESIGNATION

- i. Any SRC officer shall communicate his resignation in writing to his respective head of Council under the SRC seven (7) days before the date of resignation and copy same to the Dean of Students.
- ii. The Council from which the officer resigns shall publish such resignation on all notice boards within four (4) days after receipt of the resignation letter.
- iii. Any Head of Council under the SRC shall communicate his resignation in writing to the Judicial Council Chairperson seven (7) days before the date of resignation and copy same to the Dean of Students and in the case of the Judicial Council Chairperson; he shall communicate such resignation to the President.
- iv. In pursuance of clause (iii), the Judicial Council Chairperson or the SRC President as the case may be, shall publish such resignation on all notice boards within four (4) days after receipt of the resignation letter.
- v. In a case of an en bloc resignation of the Executive Committee officers, they shall communicate their resignation in writing to the Judicial Council Chairperson and copy same to the Dean of Students and the Speaker of the Legislative Council.
- vi. In pursuance of clause five (v), the Judicial Council Chairperson shall in consultation with the Speaker of Legislative Council, form an Interim Management Committee from among the SRC until fresh elections are held.
- vii. In the event where an SRC officer resigns, he/she shall hand over all SRC properties in his/her possession to the Judicial Council Chairperson three (3) days before the date of resignation.

Article 47: GROUNDS FOR SUSPENSION AND REMOVAL OF SRC OFFICERS

- i. An SRC officer(s) shall individually or severally be removed or suspended from office if found by the Judicial Committee in accordance with the provisions of this article to have:
- ii. Acted in willful violation of the oath of office set out in the schedule;
- iii. Acted in violation of any provision of this Constitution;
- iv. Misappropriated or embezzled funds of the SRC;
- v. Grossly misconducted him/her
- vi. Been suspended or dismissed from this University;
- vii. Conducted himself in a manner which brings or is likely to bring the name of the SRC into disrepute;
- viii. Deferred his course of study; and
- ix. Been incapable of performing the functions of his office by reason of infirmity of mind or body.

Article 48: IMPEACHMENT

An officer who is removed from office through impeachment shall lose all privileges and benefits accruable to him/her.

- i. An Executive Officer under the SRC shall only be removed by the procedure specified in this clause.
- ii. The Judicial Council Chairperson or the Speaker of Legislative Council shall only be removed by the procedure specified in this clause:
 - A petition for the removal of the Judicial Council Chairperson or the Speaker of Legislative Council shall by notice in writing be addressed to the President of the SRC and copied to the Dean of Students.
 - The President shall constitute a five (5) member panel consisting of the Dean of Students, two (2) Judicial Committee members, one of whom shall be appointed Chairman by the President, and two other persons who are neither members of the Executive Council nor members of the Legislative Council;

- The committee appointed shall inquire into the petition and recommend to the President whether the Judicial Council Chairperson or the Speaker of Legislative Council ought to be removed;
 - All proceedings of the committee shall be held in camera and the Judicial Council Chairperson or the Speaker of Legislative Council is entitled to be heard in defense by himself or by Counsel of his own choice who shall be a student of this university; and
 - The President shall in each case, act in accordance with the recommendations of the committee.
- iii. A review lies as of right from the decision of the Judicial Committee and the committee described to the Judicial Committee which shall be constituted of seven (7) members and such application for review shall be made within forty-eight (48) hours.
- iv. Any vacancy created by virtue of any provision in this article shall be filled within twenty-one (21) days after such vacancy is created.
- v. Notwithstanding anything in this article, a petition for the removal of an Executive Committee Officer shall be accompanied by a Schedule containing the names and signatures of ($\frac{1}{3}$) of students from each faculty and the hearing shall be in camera.

Article 49: VOTE OF NO CONFIDENCE

Without prejudice to any provision in this Constitution, an Executive Officer(s) shall be removed from office on the passing of a vote of no confidence by at least two third ($\frac{2}{3}$) of the members of Legislative Council.

CHAPTER 12

Article 50: JUNIOR COMMON ROOM (JCR)

- i. The JCR shall be the property of the SRC and shall be under the control and supervision of the SRC. The Council shall either run it or employ the services of a caretaker.
- ii. The Council shall enter into terms with the person in the case of the latter. The terms of agreement shall be subject to the joint approval of the Finance and Development Committee and the Judicial Council. The SRC shall accordingly inform the student body and management of the University.
- iii. The terms of contract must be renewed yearly taking into consideration the conduct of the caretaker.
- iv. The JCR shall be used as a place for receiving visitors for both SRC and the entire student body.

Article 51: ADMINISTRATION OF THE HALLS

The Halls administration shall be run by the elected JCR executives, headed by the President. All Hall executives shall work in consultation with the Hall Tutors; and shall channel all matters of concern through the Hall Tutor for redress.

Article 52: HONORARIUM AND PROVISIONS OF FACILITIES

- i. SRC shall have an office provided by the University Authorities, which will be designated as the SRC Secretariat.
- ii. All elected executive members and any student who holds office at the national level (GNUTS) shall be given accommodation during their term of office by the University Management.
- iii. The vacation residence, feeding costs and other incidental expenses of the members of the SRC Executive and any other student on SRC assignment shall be paid out of SRC funds.

(The amount to be paid is subject to the approval of the Finance and Development Committee) provided permission to stay, has been granted by Management.

- iv. Certificates shall be awarded to officers of SRC on the day of handing over to their successors, copies of which shall be displayed at the SRC office for at least one year.
- v. Certificates of membership shall be presented to accredited members of the SRC at the end of their term of office.
- vi. The Executive Committee shall be issued with Identity (ID) cards identifying them as such. The ID cards shall be the property of the SRC and shall be issued by the SRC.
- vii. The SRC shall honour students, and any other persons who would have made meaningful contribution(s) to the functions of the SRC.
- viii. The SRC shall have an insignia which shall be kept at the SRC office under the custody of the Executive Committee Officers.
- ix. The Judicial Committee shall have an insignia which shall be kept at the office of the C.J and be used at the committee's sittings.

CHAPTER 13

GENERAL COMPORTMENT/RESPONSIBILITIES

Article 53: COMPORTMENT/ RESPONSIBILITIES

- i. It shall be the responsibility of every student to uphold and ensure that his fellow student abides by this Constitution.
- ii. All activities of students shall foster the right atmosphere for learning and education.
- iii. Generally, students are to be decent in their way of dressing. Students shall not dress provocatively. The use of bathroom sandals is strictly prohibited at all University functions.
- iv. Seminar periods are to be observed accordingly.
- v. Students must make it a habit to read notices to keep abreast with issues concerning the University. Failure to read a notice of concern will be to his/her detriment.
- vi. Students are prohibited to write or inscribe on any University property.
- vii. Students shall give maximum respect to the University authority, teaching staff, non-teaching staff and fellow students.

Article 54: RIGHTS

- i. All students shall have the right to use University properties.
- ii. Students shall not be in anyway coerced to purchase handouts and books.
- iii. Students shall not be forced to enter into any sexual relationship with university authorities or fellow students.
- iv. All students shall have the right to be accorded every respect and honour due them from the University staff as students of the University.

Article 55: SANITATION

- i. All students shall see to the general cleanliness of the University community by maintaining and encouraging others to maintain hygienic practices to ensure clean environment.
- ii. Indiscriminate littering should be avoided at all cost by students especially in the lecture Halls/Hostels, library and computer laboratories. Failure to comply with this shall attract the appropriate sanctions.
- iii. There should be thorough screening of school vendors by the University authorities and the Welfare Committee to ensure that the right hygienic conditions prevail.
- iv. Dirtying/defacing of walls should be avoided at all cost by every member of the University community including staff.
- v. Ultimate cleanliness should be observed especially in all places of convenience.

CHAPTER 14

ADOPTION, AMENDMENT AND REVISION OF THE CONSTITUTION

Article 56: ADOPTION AND AMENDMENT OF THE CONSTITUTION

- i. The Constitution shall become operative upon a critical study by the students and approval of the SRC.
- ii. Any notice for revision or amendment of any provision of this constitution shall be made to the Judicial Council and published to students. In the case of a total revision, a Constitutional Review Committee shall be set up by the SRC to collate views of students.
- iii. Notice for the revision or amendment of any of this Constitution may be made by students in writing and submitted to the Judicial Committee.
- iv. Such a notice in the latter case shall be supported by one hundred (100) students with at least four (4) students from each department or Hall of residence whose signatures shall be appended.
- v. The Judicial Committee shall sit within fourteen (14) days of the receipt of any valid notice of amendment or revision. The Judicial Committee shall submit its report to the SRC within seven (7) days of the receipt of the report and shall in turn forward it to the various departments or halls for debate.
- vi. Any meeting convened by Halls/Departments under this article shall be decided by a two-third (2/3) majority of 5% of the entire membership of each department or Hall, by secret ballot. A simple majority of all the departments or halls of residence is required to effect the amendment.

Article 57: REVISION OF THE CONSTITUTION

- i. Any student shall petition the Judicial Council Chairperson for a total revision of this Constitution.
- ii. Any notice for the total revision of this Constitution shall be accompanied by a schedule containing the names, academic year and signatures of twenty (20) students from each School/Faculty.
- iii. The Judicial Council shall sit within forty-eight (48) hours on the receipt of such a petition to consider its merits or otherwise.
- iv. In the event where merit is found in such a petition, a Constitution Review Committee shall be set up by the Judicial Council Chairperson to solicit and collate views of students and to review the Constitution.
- v. The Constitution Review Committee shall prepare a draft constitution and a report and forward same to the Executive Committee which shall within three (3) days of receipt of such draft constitution and report, submit it to the Legislative Council for debate.
- vi. A sitting of Legislative Council for the purposes of the debate shall be decided by two-third (2/3) of the members present and voting.
- vii. The decision of Legislative Council for the revision shall be served on the President in the form of a resolution bill for him to assent.
- viii. The President shall serve the student body with the amendments.
- ix. A total revision of this Constitution may be done at least every five (5) years.

CHAPTER 15

SCHEDULES

FIRST SCHEDULE: GENERAL

Part I—WORKING PAPERS AND PARLIAMENTARY MOTIONS

Section 1

A. WORKING PAPERS

A working paper shall be adopted before work begins on it. However, a motion can introduce any relevant item for the agenda for discussion.

B. MOTIONS

- i. All accredited members have the right to file motions/proposals. However, non-accredited members may file a motion/proposal only when three accredited members second such a motion/proposal.
- ii. No motion or amendment shall be opened for discussion until it has been seconded, but the proposer shall have right to speak on the motion in order to find a seconder.
- iii. A motion shall only be opened for discussion or amendment after the proposer and the seconder have the opportunity to speak in support of the motion. The debate must be limited to the immediate pending question by the Chair. The Chairperson shall rule out or order any member failing to adhere to the subject of the discussion.
- iv. Discussion of a motion (or amendment) may be curtailed in time by a procedural motion from the floor or by the Chair, with the approval of the meeting.

- v. If the Chairperson intends to curtail discussion, he shall make it clear how much time shall be allowed provided that the mover and one speaker against such motion shall in all cases have the right to speak if they wish to do so.

C. INTERVENTIONS

In addition to discussion on a subject, the Speaker shall also allow the following points in order of precedence:

- i. Point of contribution,
- ii. Point of information,
- iii. Point of correction,
- iv. Point of correction on motion,
- v. Point of order.

Point of contribution comes up on the floor when any delegate wants to contribute to the subject under discussion. It should be directed to either the last member or the Speaker.

Point of information comes up on the floor when any delegate wants to bring a new idea on board.

Point of correction on a motion shall come up when a delegate intends to make a correction on the motion under discussion. The Speaker has the right to prevent any member who earlier indicated his/her desire to correct a motion but ended up not correcting the motion. The member shall prove that if voted upon, the motion shall infringe on the constitution or the standing orders.

Point of order must be heard at all times, and the Speaker shall give his ruling before the issue is further discussed. Point of order shall deal with the conduct of the debate. The member rising to put the point of order shall prove one or more of the following:

- i. That the member is travelling outside the scope of the motion under discussion,
- ii. He/she is using improper language,

- iii. He/she is infringing upon the constitution or the standing orders.

D. AMENDMENT OF MOTION

- i. An amendment, like a motion, must be moved, seconded and discussed in accordance with procedure for motion out lined above.
- ii. No amendment shall be moved which, by the Chairman's ruling, rescinds, negates, or destroys the original motion.
- iii. The mover and seconder of a substantive motion shall have the right to accept an amendment and if accepted shall become part of the substantive motion. A rejected amendment shall be discussed until the amendment under consideration has been disposed off. It is however, permissible for notice of further amendments to be given during discussion of the original amendment.

E. ORDER OF PRECEDENCE

The Speaker shall allow the following procedural motion to be put when there is already a proposition on the table, in the following order of precedence.

- i. Motion to withdraw motion.
- ii. Motion to recess.
- iii. Motion to reverse the decision of the Chair.
- iv. Motion that a question or proposal can be put.
- v. Motion to limit or expand debate to a certain specified period of time.
- vi. Motion to refer the matter to a committee or sub-committee for investigation and for report.
- vii. Motion to postpone or adjourn the matter to a later specific meeting or time.
- viii. Motion to close.
- ix. Motion that the motion be now voted upon.

If the motion that the motion be now voted has been seconded, no further discussion of the original question shall be allowed, but a member may give notice of his/her desire to speak further on the original question. If the motion is carried, only the proposer of the original question under discussion shall be allowed to speak before the original question is put to vote.

If the motion to limit debate to a certain specific period of time is carried, the Chairman shall draw up a list of those wishing to make their first speech on the subject and allow each one an equal proportion of the specified period. The proposal shall be allowed a maximum of 5 minutes to sum up before the original motion is put to vote.

F. CONDUCT OF SITTINGS

- i. A speaker shall direct his speech to the issue under discussion. Every member shall address himself solely to the Chair.
- ii. No member shall be allowed to speak more than once on a motion as long as a member who has NOT spoken on that motion desires the floor. No member shall speak more than 10 minutes at one time without permission of the Chair.
- iii. The Chairperson shall interpret the standing orders. He shall be free to take part in all discussions.
- iv. Any more standing orders may in case of urgency, or after notice duly given, be suspended or changed at any meeting as regards business at that particular meeting provided that two-third ($\frac{2}{3}$) majority are in favour.
- v. The Speaker shall be the Chairperson of the Legislative sittings.
- vi. The Legislative Council shall be formed by SRC Executive and two members from each class (a course representative and SRC representative).
- vii. The President shall invite five (5) members to observe the meeting proceedings.

Part II—Handing Over

Section 2

- i. The SRC shall hand over power to a newly elected SRC within six (6) weeks from the commencement of the SRC electoral process.

- ii. Notwithstanding (i), SRC shall hand over power to the Dean of Students' Affairs/University Management to conduct elections following the provisions provided in this Constitution in the case of any pandemic, natural occurrences etc that interrupt academic activities within the period specified in (i).
- iii. The SRC electoral process shall commence not more than five (5) weeks from the official re-opening date of the second semester of the university academic year.
- iv. All departments, faculties, halls/hostels and recognized associations elections shall be held after the SRC general elections.
- v. Formal dissolution of the SRC shall be on the event of the scheduled date for handing over to the SRC elect, after a joint meeting of outgoing SRC and SRC elect, where the Judicial Council Chairperson alone retains his status as a member of SRC.
- vi. Final swearing in ceremony of the President and entire composition of the SRC Executive Council shall be before the entire student body by the Judicial Council Chairperson.
- vii. The outgoing Judicial Council Chairperson automatically relinquishes his status above immediately after swearing in the Judicial Council Chairperson-elect.

Section 3

- i. There shall be an ad hoc transitional committee set up and chaired by the Judicial Council Chairman to facilitate the proper and legal transfer of power from the outgoing SRC to the incoming SRC.
- ii. The committee shall comprise of:
 - The Judicial Council Chairperson;
 - Two (2) persons appointed by the outgoing President; and
 - Two (2) persons appointed by the President-elect;
- iii. The transition period shall begin three (3) days after the declaration of the results of the general elections and end immediately after a new SRC is sworn into office.
- iv. The committee shall ensure that all SRC assets are properly accounted for by an outgoing SRC.
- v. The committee shall see to it that the outgoing SRC hands over power to the newly elected SRC within the time stipulated in this Constitution.

- vi. The committee shall have the mandate to audit the report and the transactions of the previous administration.
- vii. The committee shall, for the effective performance of its functions, have the power to issue subpoena orders to compel anybody to appear before it.
- viii. The committee shall, liaise with the office of the Dean of Students for the effective performance of its functions.
- ix. The committee shall within forty-eight (48) hours after the expiration of the transitional period, present a report on the SRC administration to the Dean of Students.

SECOND SCHEDULE

FORMS OF OATHS

THE OATH OF ALLEGIANCE

I.....having been elected to the high office of.....do, in the of the Almighty God/Allah, bear true faith and allegiance to the office, maintain and protect the integrity and objectives of the SRC. I shall never under any circumstance divulge any secret of the HONORABLE house, betray a colleague, become disloyal to the students’ movement as a whole or use the office of the SRC for my selfish interest. I further affirm/swear that if I violate this Constitution; I shall submit myself to the laws of the Bolgatanga Technical University SRC and suffer for it. (So, Help Me God).

THE PRESIDENTIAL OATH

Ihaving been elected to the high office of the President of the Students’ Representative Council (SRC) do, hereby, (in the name of the Almighty God swear) (solemnly affirm) that I will be faithful and true to the SRC, that I shall strive at all times to preserve, protect and defend the Constitution of the SRC and hereby dedicate myself wholly, without fear or favour, to the service and welfare of the students of Bolgatanga Technical University of Ghana, in particular; I further solemnly swear (affirm) that I will conform to the principles of strict

accountability financially or otherwise and that should I at any time break this Oath of Office; I shall submit myself to the penalty prescribed by the SRC Constitution. (So, Help Me God).

(To be sworn before the Chairperson of the Judicial Council at a public ceremony at which the officials of the University and the Student body shall be present).

THE OATH OF VICE-PRESIDENT

Ihaving been elected to the high office of the Vice-President of the Students Representative Council (SRC) do, hereby, (in the name of Almighty God swear) (solemnly affirm) that I will be faithful and true to the SRC, that I shall strive at all times to preserve, protect and defend the Constitution of the SRC and hereby dedicate myself wholly, without fear or favour, to the service and welfare of the students of Bolgatanga Technical University in particular. I further solemnly swear (affirm) that I will conform to the principles of strict accountability financially or otherwise and that should I at any time break this Oath of Office; I shall submit myself to the penalty prescribed by the SRC Constitution. (So, Help Me God).

(To be sworn before the Chairperson of the Judicial Council at a public ceremony at which the officials of the University and the Student body shall be present).

THE OATH OF THE CHAIRPERSON OF THE JUDICIAL COUNCIL

I having been appointed Chairperson of the Judicial Council do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC and that I will uphold the sovereignty and integrity of the SRC and that I will truly and faithfully perform the functions of my office without fear or favour, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of the SRC. (SO, HELP ME GOD).

(To be sworn before the President, Officials of the University and the General Student Body).

THE SPEAKER'S OATH

I do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC; that I will uphold the integrity of the SRC; that I will faithfully and conscientiously discharge my duties as Speaker of the Legislative Council; and that I will uphold, preserve, protect and defend the Constitution of the SRC, and that I will do right to all manner of persons in accordance with the SRC Constitution and the laws and conventions of Legislature without fear or favour, affection or ill-will. (So, Help Me God).

(To be sworn before the President, the Judicial Council Chairperson, and General Student Body).

EXECUTIVE OFFICERS OATH

Ihaving been elected/appointed as an executive/officer of the SRC do, hereby, (in the name of the Almighty God swear) (solemnly affirm) that I will at all times faithfully and truly serve the SRC in my capacity as; That I will support and uphold the principle of accountability, financially or otherwise and that I will seek the welfare of students of Bolgatanga Technical University. I further solemnly swear (affirm) that should I at any time break this Oath of Office, I shall submit myself to the penalty prescribed by the SRC Constitution. (So, Help Me God).

(To be sworn before the Chairperson of the Judicial Council Chairperson at a public ceremony at which the officials of the University and the Student body shall be present).

THE JUDICIAL OATH

Ihaving been (elected/appointed) member of the Judicial Council do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC; and that I will uphold the sovereignty and integrity of the SRC; and that I will truly and faithfully perform the functions of my office without fear or favour, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of the SRC. (So, Help Me God).

(To be sworn before the Judicial Council Chairperson or any other person the Chairperson may designate, at a meeting convened for such purpose).

THE OATH OF A MEMBER OF THE PARLIAMENTARY COUNCIL

Ihaving been elected a member of the Parliamentary Council do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SRC Constitution and that I will faithfully and conscientiously discharge the duties of a member of the Parliamentary Council. (So, Help Me God).

(To be sworn before the Speaker of Parliament and the Judicial Council Chairperson or any other person as the Speaker may designate).

THE OFFICIAL OATH

I do (in the name of the Almighty God swear) (Solemnly affirm) that I will at all times, well and truly serve the SRC in the Office of and that I will uphold, protect, preserve and defend this Constitution. (So, Help Me God).

(To be sworn before the President or such other person as the President my designate).

OATH OF SECRECY

I holding the Office of..... do (in the name of the Almighty God swear) (solemnly affirm) that I will not directly or indirectly communicate or reveal to any person any matter which shall be brought under my consideration or shall come to my knowledge in the discharge of my official duties or as may be specially permitted under this Constitution. (So, Help Me God).

(To be sworn before the President, the Chairperson of the Judicial Council or such other personas the President may designate).

OATH OF OFFICE

I..... Having been elected to the office of
of the SRC of Bolgatanga University do by the Almighty God/Allah, solemnly swear that I will at
all times preserve, protect and defend the Constitution of the SRC; that I dedicate myself to the
service and well-being of the people or students of the University and the right to all manner of
persons. I further swear that should I at any time break this oath of office, I shall submit myself to
the laws of this Constitution and suffer the penalty for it. (So, Help Me God).

COMMENCED BY THE SRC CONSTITUTION REVIEW COMMITTEE, MAY, 2023

<i>Dr. Emmanuel Akanpaadgi</i>	:	<i>Senior Lecturer</i>	- <i>Chairman</i>
<i>Mr. Solomon Awariya</i>	:	<i>Alumni Rep.</i>	- <i>Member</i>
<i>Lawyer Victor Ayamga</i>	:	<i>Lecturer (Part-Time)</i>	- <i>Member</i>
<i>Mr. Alfred Abolga Adongo</i>	:	<i>2022/23 SRC President</i>	- <i>Member</i>
<i>Mr. Julius Issifu</i>	:	<i>B.Tech Regular Students Rep.</i>	- <i>Member</i>
<i>Mr. Agongo Roland Atia</i>	:	<i>B.Tech Top-Up Students Rep</i>	- <i>Member</i>
<i>Mr. Asante-Gyadu Eugene</i>	:	<i>SRC Judicial Council Rep.</i>	- <i>Member</i>
<i>Mr. Clement Onmeba</i>	:	<i>Admin. Assistant, Registry</i>	- <i>Member Secretary</i>

Edited by BTU Students' Parliament, SRC Judicial Committee and Students' Affairs Committee.

Approved by BTU Academic Board

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